

Library Board
January 20, 2016
Monthly Meeting Minutes
Approved 6/21/17

Meeting called to order at 6:02 PM by Chair Mike Lyshol

Board members in attendance were

Mike Lyshol
Chemaine Thomas
Laura Castetter
Bob Sivertsen
Lesley Ann Wallace
Micah Briola
Sis Coenen
Linda Lyshol

Approval of Agenda was given.

No minutes from previous meeting to approve.

Friends of the library report were given by Linda Lyshol. Friends budget was approved. Sales date was agreed to of October 7th, 8th, and 9th, 2016.

City Council – Bob Sivertsen – Comment that city staffing levels are good. Like Calendar, Facebook, Twitter, library report, and info graphic to Karl A with pictures was very helpful.

Lynda: Budget included – Meeting items included:

What has been approved in the budget.

Different divisions and functioning id's.

What money has been spent on including personnel.

Accomplishments that the library has experienced.

Bob Sivertsen: Budget format is easier to read and identifies changes.

Linda: Greater than 5% is noted or more than \$ 5k change.

New topic – Grant Programs, continuing education items, and issues w/ tracking finance.

Bob Sivertsen: Does the library use the same grant writer of the city?

Linda Lyshol: Yes we do. Lisa Pearson handles adult services and has started a class through info people. It is funded by the state library. The library has also received lots of positive feedback on the calendar. Lisa is teaching a computer 101 class. Teaches basic skills such as properly turning on and turning off a computer, access to the internet, and other basic computer uses. 10 people were estimated to take 1

hour and the class ran 2 hours. Input received from Chemaine Thomas and Micah Briola that they are willing to assist with teaching the classes if needed. The demographics for the classes tend to be an older generation. Mouse use is one of the most difficult issues for people to learn. Micah asked if they considered checking with some students to see if they would like to help teach as well. Linda did not think so.

Tuesday Linda was contacted by a person that does a presentation on the Fishing Vessel Investor murders. The presentation was already done in Craig and Ketchikan is interested in hosting the event. There is a current display outside the meeting room.

On January 26, at 6pm Alaska Reads Ernestine Hayes, Blond Native.

Tag was offered Ray Trolls dinosaur bones for the event. Micah stated: It was nice to have the community come up with ideas.

Mike Lyshol: Election of Officers? Would anyone like to fill any positions?

All responded officers in place were fine. Chair remains Mike Lyshol, Secretary remains Chemaine Thomas.

Mission statement was included in the packet as well. Linda was not sure it had ever been shared with the board.

Linda Lyshol: Issue brought up with the yoga class complaint to the city that the library was taking money away from local businesses. The mission specifically talks about providing things to the public. Health education is important and libraries are getting involved. The classes also provided more library use through checking out DVS, Cook Books, and other items related to Yoga.

Bob Sivertsen: The city has to respond to the complaint. When something is more than an occasional event the city has to identify competition with businesses. It can only expand into certain areas.

Linda L: We see people here that cannot afford to pay at the Yoga business.

Bob Sivertsen: We do not provide social service programs. Point that people cannot afford it. Are their vouchers out there or something?

Further discussion was had regarding class frequency.

Bob Sivertsen: Mission Statement changed and added to. What do we need to do to make it more current? Micah asked if it was the same statement in place when Linda became the director? Linda said yes.

Mike Lyshol: Should we put changing that on the agenda for the next meeting? Motions made to add to the next agenda.

Linda and Bob clarified the difference between advisory boards and boards like the City Council.

Linda – can we look at policies. Rethink them, reworded, and submitted to council to assure advisory board reviewed.

Mike – New building policies reviewed and sent to council.

Linda – Member profile – would like as productive as possible. Feedback on how to receive info. how much or how little, gear packet that way.

Mike – In city code meetings is supposed to be once a month, the 2nd Wednesday of the month. Unless there is business there is no need to have a meeting. Should board look at changing the frequency?

Linda – the change has to be approved by the City Council. The board had meetings monthly before the new building because there was a lot to discuss. There is not as much now and meetings could be quarterly.

For Mike schedule it has to be on Monday or Wednesday. Board members agreed Wednesday works best.

A motion was made to move the meeting to Quarterly and 2nd by Laura.

A board discussion went on regarding the challenges with tobacco use on the property and policies in place. Micah brought up the challenges at McDonalds and Linda e-cigarettes. Linda was going to talk to Mitch. Bob pointed out Cannabis was prohibited in public areas any way so no need to add to policy.

Bob mentioned monthly meetings until council approves. Linda said Yes.

Next meeting is scheduled for February 24th at 6pm.

Mike - Please contact Linda to add anything to the agenda.

Bob and Linda discussed legislation for the library this year. Linda stated Public Library Assist still in place, continuing education grants holding steady at \$ 6,500, requirements of \$ 3,500 on collection development. They are reviewing way to spend more productively.

Linda – the library will be closed the 17th, 18th, and 19th of March for inventory.

There was no further business and the meeting adjourned at 6:30pm

Respectfully submitted,

Chemaine Thomas, Secretary